



HOSPITAL PARKING CHARGES TASK GROUP MEETING

Wednesday, 4th January, 2012

6.00 pm

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CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Rosy Wassell on 01923 278375 or by email – legalanddemocratic@watford.gov.uk (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

ACCESS

The Committee Rooms are situated on the First Floor of the Town Hall and access is through the Customer Service Centre at the rear of the building.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

Induction loops are available in the Committee Rooms.

TOILETS (including disabled)

Toilets are situated on the first floor, near the Committee Rooms.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

AGENDA

Councillor Collett (Chair)
Councillors Brodhurst, Hastrick, Jeffree and Meerabux

- 1. APOLOGIES FOR ABSENCE**
- 2. NOTES OF THE MEETING ON 1 DECEMBER 2011** (Pages 1 - 4)
- 3. DRAFT REPORT FOR OVERVIEW AND SCRUTINY COMMITTEE** (Pages 5 - 16)

Discussion on the Draft Report to be presented to the Overview and Scrutiny Committee.

The Draft report is attached.
- 4. ANY OTHER BUSINESS**